

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



November 14, 2014

City Calendar

November:

08 10am-2pm Arts & Crafts Festival
10 5:30pm Commission workshop
11 Veterans Day Holiday
12 10am-2pm FLOWmobile
14 3:30pm DEDAB Subcommittee
17 6:30pm Commission meeting
24 5:30pm Commission workshop
25 5:30pm Special Magistrate
26 10am-2pm FLOWmobile
27, 28 Thanksgiving Holiday



Deltona City Manager's Weekly Report

CITY MANAGER'S OFFICE

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

Events

Get Fit for '15 Fitness Challenge: prepared materials for the seminar, Bike Riding for Fun, outlined video production, reserved talent for event, worked with Jerry Mayes as emcee for Seminar, posted photos of Seminar to Facebook page. Created poster and notices for the seminar on Quitting Tobacco. Arranged distribution of t-shirts for registered teams. Worked with the Economic Development Office (OED) on the Tractor Supply ground-breaking event.

DeltonaTV

Updated DeltonaTV schedules & programming for the week of November 12th; recorded November 10th Special Commission meeting: Swearing In Ceremony for later broadcast; worked with Bright House Networks to resolve video problem of "glitching"; videotaped the Get Fit Seminar: Bike Riding for Fun, at the Deltona Community Center.

Media Relations

Provided information regarding a dog shot with a BB gun to Ron Alonso/NewsRadio 1150AM, and Louis Bolden/WKMG-TV Ch. 6; provided information regarding empty house at 765 Sullivan to Claire Metz/WESH-TV Ch. 2.

Office of Economic Development (OED):

(Jerry Mayes, Economic Development Manager)

- ◆ Co-hosted the "Get Fit by '15" Mayor's Fitness Challenge on November 12th. The program this week focused on bicycling in the City and County parks and trails for fitness and rejuvenation through exercise and experiences with nature. A Fitness and Nature Bike Ride will be held on Saturday, November 15th, starting at 9:00am from the Community Center.
- ◆ John Wanamaker (Chairman of the Board, Team Volusia Economic Development Corporation) and I met with Ian Fair, the representative for the 200 (+/-) acres in the Activity Center, more specifically known as the "Commerce Park" area, to discuss the owner's plans for the property.
- ◆ Attended the Volusia County Department of Economic Development's 3rd Quarter report for the economic development of the cities and the County. Returned with copies of the report for the Commissioners.
- ◆ Attended the "Pre-Development/Pre-Construction Meeting" for Florida Hospital Fish Memorial Outpatient Center. This is the medical facility approved for the Saxon and Sterling Silver Boulevards intersection.
- ◆ Worked on the "Vision Quest for Deltona's Economic Development" presentation in preparation for upcoming meetings with individual Commissioners and an upcoming



workshop.

- ◆ As a member of the Florida Economic Development Council's Legislative Committee, attended a teleconference to discuss the proposed items of importance that the FEDC will promote to this year's State elected officials.
- ◆ Attended a free webinar hosted by the National Association of Local Government Environmental Professionals on "Brownfields to 'Healthfields': Pathways to Healthy Food Access".

BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	64
Valuation of work permitted for the week	\$2,606,131
Building Inspections completed for the week	179
Fire plan review completed for the week	10
Fire Inspections completed for the week	91

Enforcement Services Division:

Requests for services this week	322	
Animals impounded at the humane societies	29	
Properties requiring grass to be cut by contractors	13	at a cost of \$520
Money collected for animal tags, liens and return to owners	\$7,282	
Foreclosures for this week: Deltona – 18; County – 60; Total –78.		

CITY CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	14	
2nd Floor calls Answered	20	
Packages Received	37	
Packages Picked Up	1	
A/P Invoices Opened	126	
Newspapers	16	(7 hours)
Public Records Requests Received	1	
Public Record Request Amount Received	\$0	
Documents imaged or modified pages	0	

FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ County Parks Director Tim Bailey and Pat Northey met with our Parks & Rec Director, PIO, OED and Grants staff to discuss construction of trailhead parks using ECHO and other grant funding. Two sites are very near Deltona but actually on County property.
- ◆ Met with HR regarding health insurance consortium.
- ◆ Met with Chief Rhame regarding the Assistance to Firefighters Grant Application which is due December 5th.
- ◆ Preparing the submittal for the Brownfields Grant Application.
- ◆ Working on the ECHO Grant cycle; a mandatory technical review for completeness is due January 9th, and the final due date is February 27th.
- ◆ The River2Sea Transportation Planning Organization (TPO) advised us that there were left over funds this year, and inquired whether the City would consider moving the construction of our Lakeshore Multi-Purpose trail up to this year, which would require having design plans done in January. The TPO is funding 90% of the construction, which is estimated to be \$550,000. We are awaiting a revised time line from the consulting firm doing the plans before submitting a budget amendment.
- ◆ Attended a webinar on Building Public Trust with your Budget.

FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

Alarm summary 11/04/2014 to 11/10/2014

Structure fire	0
Vehicle fire	0
Wild land, grass, trash	2
Misc. Fire	1
ALS Medicals	53
BLS & Misc. Medicals	87
Hazardous Condition	8
Service Calls	11
Good Intent	14
False Alarms	6
TOTAL CALLS	182



- ◆ Please join us in welcoming our two newest Firefighters, Kody and Kyle Oakes (pictured above).
- ◆ Fire Chief Rhame attended and assessed University High School presentation on the Incident Command System.
- ◆ Events included the Arts & Crafts Festival at City Hall, the Fall Festival at Grace Baptist Church, and the Deltona Veterans Memorial.

HUMAN RESOURCES DEPARTMENT

TOM ACQUARO, DIRECTOR

- ◆ HRD processed 4 Performance Evaluations, received 7 applications for one posted vacancy, participated in eight interviews for two positions, and processed two FMLA requests in this period.

PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

- ◆ The Arts & Crafts Festival was held on Saturday morning, and drew over 575 guests and 39 vendors, who were placed both inside the Commission Chambers and outside in the Courtyard area, where there were also a food vendor and an ice cream truck to supply nourishment. Crafters, artisans and guests declared the festival a grand success.
- ◆ Met with Okinawan Martial Arts to discuss upcoming programming.
- ◆ Boys & Girls Club After School Care at Harris Saxon Community Center.
- ◆ Partner Leagues: Tackle Football & Cheerleading – Pop Warner Panthers; Deltona Youth Soccer; Men's Softball; Men's Senior League.

PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

The Planning and Development Services Department staff would first like to say Thank You! to our veterans and peace keepers for your great service to our country.

- ◆ The NSP home located at 980 Trellis has been sold. The new homeowner (shown below) purchased one of 83 homes within the program, which leaves 13 homes still to be sold.



At the closing table to purchase our NSP home.



The happy new homeowner is now a Deltona resident.

- ◆ Drafted an ordinance for changing the Office Residential (OR) zoning district, in response to requests to reuse single family homes for office and commercial uses.
- ◆ Conducted the Pre-Development and Pre-Construction meetings for the Florida Hospital Fish Memorial Outpatient Center, and issued the Final Site Plan Development Order. The applicant is proposing start of construction next month, with an eight-month project schedule, resulting in a 3rd Quarter 2015 opening date.
- ◆ Provided information to the development team for the Saxon WalMart and Retail site, and signed the Final Plat Development Order.
- ◆ The Tractor Supply Company landscape inspection took place this week.
- ◆ Provided FEMA with examples of best management practices for five construction sites within Deltona. All sites were using the NPDES required silt fences for proper soil and erosion control.
- ◆ Reviewed the Saxon Boulevard Sewer System proposal to ultimately design commercial sewer within the Saxon Boulevard corridor.

PUBLIC WORKS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Traffic Operations:

- ◆ The area around an elevated manhole on Olde Kensington Road was repaired to make the manhole flush with the road.



Before



During



After

Stormwater Division:

- ◆ Stormwater has started the drainage improvements at 2116 Everest St. The project is 25% complete. We have installed 140ft. of the 480ft of pipe, and two of the eight new drainage structures.



- ◆ Five signs were repaired; and 13 new street name signs were fabricated and installed, in addition to various other directional signage.
- ◆ Fleet maintenance performed six Fire Station checks, and four road calls in addition to routine vehicle and equipment repairs.

UTILITIES

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Customer Service

DW – Lockbox	2272
Ebox	1659
Call Center calls	1465
Walk-ins/Drop Box	1467
On-line payments	1576
IVR	805
Total on Disconnect List	872